



LIBRARY

Name:	Manpreet Singh
Designation:	Library
Job:	In charge Reference Section, Library Classification, Library Catalogue, E-Resource, Theses, IT Interest, Library website (Three), Software, E-Granthalaya, Dspace, Greenstone etc.
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About	Experience														
<p>Manpreet Singh lives in Amritsar, India and serves as the Library Asstt. of the leading Engineering College (GNEDC) in North India. I have over 20 yrs experience as Library Assistant working for the Engineering College (GNEDC) in North India. As a tech savvy Library Assistant I have undergone through intensive trainings and experiences which has enabled me to work independently on open source software like E- Granthalaya, Dspace (Institutional Repository), Greenstone, Library webpage (web Three), Diplomas Computer Applications & (ICTL) etc always help me to perform better with technology. Asstt. Librarian (Doaba College) Over charge of Circulation, Technical Processing, & Library Circulation etc. Librarian (OPM) Overall charge Library Accession, Technical Processing Circulation, Journal & Magazine, Library etc. Asstt. Librarian (LIP) Overall charge of Library of Circulation, Technical Processing, Journal & Magazine etc</p>	<table border="1"> <tr> <td colspan="2" style="text-align: center;"><u>Library & Inf. Asstt.</u></td> </tr> <tr> <td colspan="2">GNDEC/ Aug. 2006 to July 2012 & July 2013 to Present / Gill Road, Lhd.</td> </tr> <tr> <td colspan="2">In charge Reference Section, IT Division, Theses, E-Journals, Digital library, Circulation, Library Classification, Library Catalogue, Bound Accession E-Granthalaya, Greenstone, Library on Dspace etc.</td> </tr> </table>	<u>Library & Inf. Asstt.</u>		GNDEC/ Aug. 2006 to July 2012 & July 2013 to Present / Gill Road, Lhd.		In charge Reference Section, IT Division, Theses, E-Journals, Digital library, Circulation, Library Classification, Library Catalogue, Bound Accession E-Granthalaya, Greenstone, Library on Dspace etc.									
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Key Skills

Library Automation, Library Administration, E-Granthalya, Greenstone, Digital Library, (With Dspace Software), HTML Web Pages, Drupal, Library Management etc.

Library

E-Granthalaya, Greenstone, D space, website library (Three), Dell & e-Scan.

ICT Software

ICT libraries, Institution E-Granthalaya, Web Resources, Installation Dspace.

Team Management Skills

Team work Capability.
Good Interpersonal Skills.
Leadership Qualities.
Library Management.

Google Scholar

[Scholar](#)
[Research gate](#)
[Vidwan](#)
[ORCID](#)

Library Workshop

Library Workshop	11
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National Seminars / FDP

National Seminars / FDP	74
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Lecturer

LPU / August 2004 to 2005 / Phagwara

Teaching: Reference section, Management & Cataloguing.

Leadership Service

1. In charge Reference section of Central Library.
2. Developed electronics Thesis for Central Library on Dspace.
3. Library Automation & Networking.
4. Institution E-Granthalaya, Greenstone.
5. Help to students to access on line e- Journals / e-Books.
6. Able to handle all IT background case related to my Profession.

ICT Based Experience

1. Library & Information Science.
2. Library Administration.
3. Library Automation.
4. Acquisition, Cata., Classification, Circulation.
5. Reference Service: All type of Reference.
6. Able to handle all IT background case related to my profession.
7. Skills in the intricacies of IT applications to library & information.
8. Teamwork capability.
9. Installation Dspace for Development Digital Library (IR).
10. Leadership qualities & good interpersonal skills.
11. Installation of E-Granthalya.
12. Installation of Greenstone.
13. Web Designing.
14. Library Management.
15. Bound Accession & Bounding.
16. To create a web page in HTML Word press & Drin HTML Word press & Drupal.

Scholar Google



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Qualifications

M.Phil.(LIS)-2005
MLISc-2003
M.A. (Hist)-1999
DCA-1996
ITCL-2018

Web

library.gndec.ac.in
librarygndec.blogspot.com
gndec.ac.in

ICT Based Experience